

# Springfield Community Preservation Grant Application

Community Preservation Funds are available in four categories: Community Housing, Historic Resource, Open Space & Recreation. You may skip a question if it does not apply to your project. **\*IMPORTANT\*** If you click on any links in this application, you must use the back arrow to return to this application or you will lose your work. Be sure to save your application. Questions about this form? Call 413-530-1268 or by email [cpc@springfieldcityhall.com](mailto:cpc@springfieldcityhall.com)

**INTRODUCTION** Please read the [application instructions on the CPC website](#) before proceeding with this application. The link includes a guide to proposing a CPA project. Options to save and finish the application later are found at the bottom of this application. Helpful additional resource links can be found on the [Home page](#) <https://www.springfield-ma.gov/finance/community-preservation>. Review the [DOR Community Preservation Fund Allowable Spending Purposes Chart](#) to determine if your project qualifies for CPA funding. \*asterisked items are required.

**Applicant :**

Non-Profit Organization

**Neighborhood**

East Springfield

**Project/Program Title:**

East Springfield Marshall Roy Park Enhancements

**Location of proposed project**

Marshall Roy Park (behind Mary O. Pottenger School) 1437 Carew Street

**CPA program area— check all that apply. Once you make a selection, only the questions relating to that selection(s) will appear.**

Recreation

**Anticipated Start Date of Construction**

4/1/2025

**Anticipated completion date of project**

4/1/2026

**Name of Organization or Individual**

East Springfield Neighborhood Council

**Applicant Contact Name and Title**

Kathleen Brown, President, East Springfield Neighborhood Council

**Applicant Contact Phone Number**

(413) 478-0801

**Applicant Contact Email**

[kathleenbrown5656@gmail.com](mailto:kathleenbrown5656@gmail.com)

**Website**

[www.myesnc.com](http://www.myesnc.com)

**Applicant Contact Address**

136 Edendale Street, Springfield, MA 01104, Springfield, Massachusetts 01104

**Additional project partner and contact details**

## Grant Request

**Grant Request Amount**

\$300,000.00

**Will you be seeking multi-year funding?**

No

**Total Project Budget**

\$300,000.00

**Total Sources of Committed Funding. If none write \$0.00**

\$0.00

**CPA request as % of project**

100

**List committed funds from all sources and agencies or write none.**

none

**Budget**

MARSHALL ROY PARK\_COST ESTIMATE\_CPA 2024 (1).pdf

**Sustainability**

Per agreement, the Springfield Park and Building Maintenance Department will maintain these structures. We expect that minimal maintenance will be required.

**Fair Wage Compliance Certificate. Applies only to non-municipal projects.**

**Parcel ID #**

111720036

**Maps**

City Map.JPG

East Springfield Map.JPG

Site map with surrounding streets.JPG

Aerial of park.png

zoomed view of location.pdf

MARSHALL ROY PARK\_Concept Plan\_CPA 2024 (1).pdf

Marshall Roy Park\_CPA 2024\_Swing Type Example (1).pdf

Marshall Roy Park\_Pavilion Example\_CPA24\_Marquee (1).pdf

Picture of site Pavilion Location (1).docx

Current swing location.docx

East Spfld\_MRP\_Park Commission Letter\_CPA24.pdf

East Springfield\_Support Letter\_Forest Park Memorial Grove\_ORLP grant 2024.pdf

**Applicant standing in property**

Other

**Open Space & Outdoor Recreation Questions**

If the project is on municipal land or conservation land, attach a letter of support from the Park Commission or Conservation Commission.

**Is this project in a wetland or does it  
abut a wetland?**

No

**If so, has the Conservation Commission been informed?**

n/a

**If your proposal involves a city park/property have you contacted Department of Parks Building  
Recreation Management?**

Yes

**Has the appropriate city agency been contacted?**

Yes

**Has the appropriate Neighborhood Civic Association been contacted?**

Yes

## **Project Details**

PLEASE NOTE: You have the option of typing in a response or attaching a file. If your responses are lengthy, please upload a document. Be sure to label each document with a title.

If selected for a grant, the Grantee shall submit quarterly progress reports and a courtesy copy to the neighborhood council (if applicable). The Final report will include before/after photos and a summary of the CPA work completed.

### **Upload Narrative (200 words or less)**

#### **Or type Narrative (200 words or less)**

East Springfield Neighborhood Council's intended project is for all-ability swings which will be affixed to an existing structure and a pavilion to be acquired and installed in our neighborhood park. This project falls into the Recreation CPA Category and clearly meets the CPA criteria for both active and passive recreation for all ages. The project goals include the design, site preparation, acquisition and installation of an aesthetically pleasing pavilion with tables and swings, including toddler and all-ability, to be affixed to the current structure. Neighbors have requested these enhancements to our neighborhood park to provide a safe and comfortable space for children and adults of all abilities. For added value the project will include wheel-chair accessible picnic tables and benches. Our request for this project supports our commitment to strengthen neighborhood parks. The intention is to provide a safe, comfortable and accessible sun protected structure and swings that will complement the current amenities already existing at Marshall Roy Park. The budget requested is \$300,000. (see attachment)

This project will stand alone as a completed project.

### **Upload Project Description (200 words or less)**

#### **Or type Project Description**

East Springfield's project is a recreational project. The community has requested added enhancements to Marshall Roy Park including quality all-ability swings to be affixed to the current structure and a wheelchair accessible pavilion for sun relief as well as wheelchair accessible picnic tables. The project goals include the design, site preparation, including pour-in-place foundation, acquisition and installation of the pavilion, picnic tables and quality swings (appropriate for children of all ages and abilities) in our neighborhood park. Included in the swing structure will be one toddler bucket swing, one all ability swing, and four belt swings attached to a pre-existing swing structure. The request for this project supports our strong commitment to strengthening neighborhood parks and it supports the need for families to get out of doors and enjoy active play time. The intention is to create a safe, comfortable, creative and accessible play area that will

complement the amenities already existing in this park. The budget requested is \$300,000 (see attachment)

This project will stand alone as a completed project.

### **Upload Applicant Experience**

#### **Or type Applicant Experience**

The Springfield Park Department is very experienced in managing high quality projects. The Park Department has agreed to manage this project. The East Springfield Neighborhood Council has a proven track record. Projects for the neighborhood are planned and implemented by a team of committed volunteers. We currently receive a yearly Community Development Block Grant (CDBG) allocation for Citizen Participation. We always complete all the stated goals. We always come in on budget and provide required reports as agreed. We have benefited from three CDBG funded Target Improvement Grants that we wrote and executed on time and within budget within all city guidelines. They included acquisition and installation of Neighborhood Gateway Signs, swings, park benches, park tables and trash receptacles. One of the Target Improvement Grants enabled us to install a much-needed swing set and park sign at Angelina Park. We are also currently implementing a Springfield Arts Cultural Council competitive grant that we were successful in securing. We have secured, managed, and implemented the Davis Foundation Grant for neighborhoods throughout the city. (413 READ) in 2016 through 2020. We know that this proposal can be followed to completion on time and within budget.

#### **Comments or additional information**

This request for a sun relief structure and all-ability playground comes from park users. The pavilion is the most advantageous because it will shelter families from the elements (hot sun, rain)

**User experience. If you have suggestions to improve the form please let us know.**

**Upload any additional files or attachments.**

**Provide a list of all attachments included in this application.**

Budget  
City Map  
Neighborhood Map  
Site Map with Surrounding Streets  
Aerial of Park  
Zoomed View of Location  
Conceptual Masterplan  
Picture of Pavilion  
Picture of Swings  
Picture of Site for Pavilion and Tables  
Picture of Location for Swings  
Support Letter from Park Commission  
Support Letter from East Springfield Neighborhood Council

## **Signature to Submit Application**

**The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a Community Preservation Act grant and is a true copy and is complete to the best of the applicant's knowledge and belief.**

Kathleen Brown