

## **Public Service RFP Questions**

### **Question:**

#1. In regards to the 51% income guideline; we serve low income zip codes in Springfield and youth of current and formerly incarcerated parents. Would we have to show the income of the parents who apply to put their youth in the camp?

### **Answer:**

Yes, you will have to maintain income information on each program participant that is enrolled in the camp. The parents/parent will certify that their household income falls within HUD's income limits. Individual program participant files will be required for City monitoring and maintained at the organization.

### **Question:**

#2. It asks for funding leveraged from other sources. We start to request grants from banks, agencies, etc.... now so I would not have that information until it gets closer which would be past the grant due date. I do have the information for the staffing. We use all grant funds to pay for the camp programming, field trips, activities, snacks, etc... If I do not have that amount now is that an issue?

### **Answer:**

It is not an issue. You can put TBD in the budget under leveraged funding and include in the proposal budget narrative that you are in the process of applying for other grants. Once the grant is funded, you can let us know. If you are awarded you can provide us that information then.

### **Question:**

#3. what is the amount we can apply for?

### **Answer:**

There is no maximum amount that an organization can apply for; however, there is a 15% public service cap. The City can only spend 15% of the total grant on public service activities.